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Create a new Issue

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Please read through the GitLab Issue Documentation (index.html) for an overview on GitLab Issues.

When you create a new issue, you'll be prompted to fill in the information illustrated on the image below.

New Issue

Title

Add [description templates](#) to help your contributors communicate effectively!

Description **B I**

This is my issue's description, written in markdown (GitLab Flavored Markdown).

This is an <h3>

Let's quote someone here

Add a task list:

- Task 1
- Task 2

Mention merge requests ([gitlab-org/gitlab-ee!1784](#)) and issues ([gitlab-org/gitlab-ee#2101](#)) and hover over them to see their titles.

This issue is confidential and should only be visible to team members with at least Reporter access.

Assignee [Assign to me](#) Due date

Milestone

Labels

Weight

(img/new_issue.png)

Read through the issues functionalities documentation (issues_functionalities.html#issues-functionalities) to understand these fields one by one.

New issue from the Issue Tracker

Navigate to your **Project's Dashboard** > **Issues** > **New Issue** to create a new issue:

Open 7,108 Closed 15,089 All 22,197

- Report commit status based on deterministic pipelines groups 1 14 updated about 4 hours ago
#25734 · opened 4 months ago by Grzegorz Bizon 9.2 Stretch UX pipeline technical debt
- Single click on filter in search bar to activate dropdown 0 updated about 4 hours ago
#31757 · opened about 4 hours ago by Victor Wu 9.3 Deliverable Discussion Issues

(img/new_issue_from_tracker_list.png)

New issue from an opened issue

From an **opened issue** in your project, click **New Issue** to create a new issue in the same project:

Issue #4 opened about 4 hours ago by Marcia Ramos 1 of 2 tasks completed

My issue title

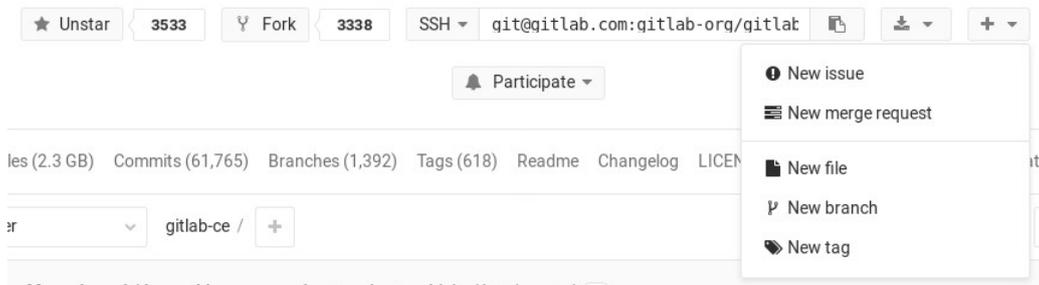
This is my issue's description, written in markdown (GitLab Flavored Markdown).

This is an `<h3>`

(img/new_issue_from_open_issue.png)

New issue from the project's dashboard

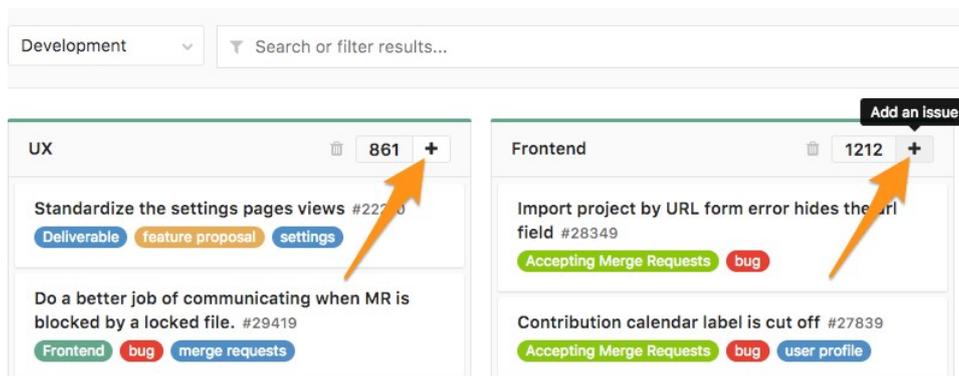
From your **Project's Dashboard**, click the plus sign (+) to open a dropdown menu with a few options. Select **New Issue** to create an issue in that project:



(img/new_issue_from_projects_dashboard.png)

New issue from the Issue Board

From an Issue Board, create a new issue by clicking on the plus sign (+) on the top of a list. It opens a new issue for that project labeled after its respective list.



(img/new_issue_from_issue_board.png)

New issue via email

This feature needs incoming email (`../administration/incoming_email.html`) to be configured by a GitLab administrator to be available for CE/EE users, and it's available on GitLab.com.

At the bottom of a project's issue page, click **Email a new issue to this project**, and you will find an email address which belongs to you. You could add this address to your contact.

This is a private email address, generated just for you. **Keep it to yourself** as anyone who gets ahold of it can create issues or merge requests as if they were you. You can add this address to your contact list for easy access.

Sending an email to this address will create a new issue on your behalf for this project, where the email subject becomes the issue title, and the email body becomes the issue description. Markdown (`../markdown.html`) and quick actions (`../quick_actions.html`) are supported.



[Email a new issue to this project](#)

(img/new_issue_from_email.png)

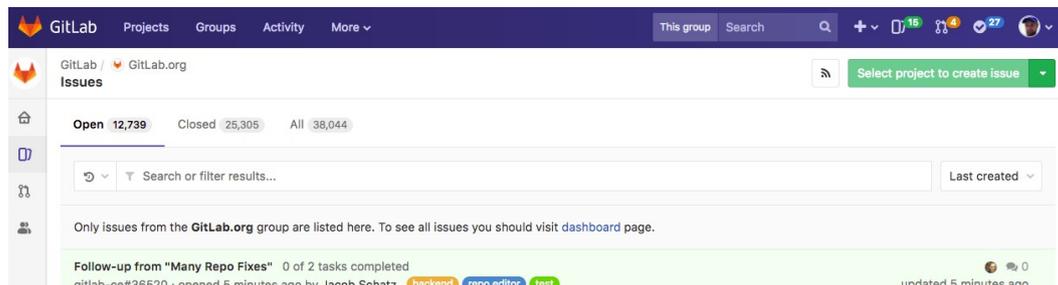
New issue via Service Desk

PREMIUM SILVER (<https://about.gitlab.com/pricing/>)

Enable Service Desk (`./service_desk.html`) to your project and offer email support. By doing so, when your customer sends a new email, a new issue can be created in the appropriate project and followed up from there.

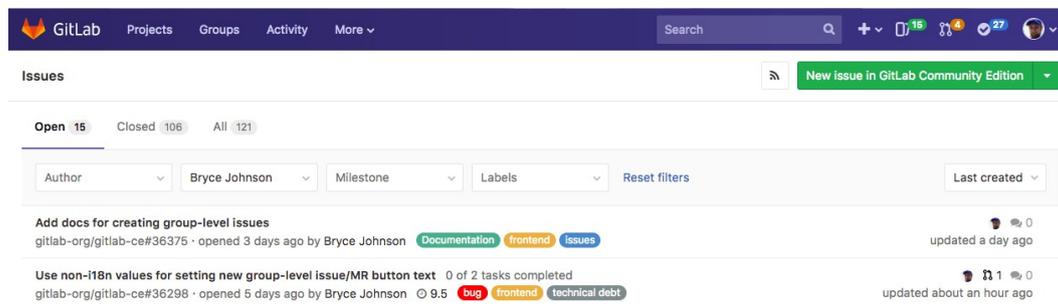
New issue from the group-level Issue Tracker

Head to the Group dashboard and click "Issues" in the sidebar to visit the Issue Tracker for all projects in your Group. Select the project you'd like to add an issue for using the dropdown button at the top-right of the page.



(img/select_project_from_group_level_issue_tracker.png)

We'll keep track of the project you selected most recently, and use it as the default for your next visit. This should save you a lot of time and clicks, if you mostly create issues for the same project.



(img/create_issue_from_group_level_issue_tracker.png)

New issue via URL with prefilled fields

You can link directly to the new issue page for a given project, with prefilled field values using query string parameters in a URL. This is useful for embedding a URL in an external HTML page, and also certain scenarios where you want the user to create an issue with certain fields prefilled.

The title, description, and description template fields can be prefilled using this method. The description and description template fields cannot be pre-entered in the same URL (since a description template just populates the description field).

Follow these examples to form your new issue URL with prefilled fields.

- For a new issue in the GitLab Community Edition project with a pre-entered title and a pre-entered description, the URL would be `https://gitlab.com/gitlab-org/gitlab-ce/issues/new?issue[title]=Validate%20new%20concept&issue[description]=Research%20idea`
- For a new issue in the GitLab Community Edition project with a pre-entered title and a pre-entered description template, the URL would be `https://gitlab.com/gitlab-org/gitlab-ce/issues/new?issue[title]=Validate%20new%20concept&issuable_template=Research%20proposal`

★ Help and feedback



If you **spot an error or a need for improvement** and would like to **fix it yourself** in a merge request →

[EDIT THIS PAGE \(https://gitlab.com/gitlab-org/gitlab-ce/blob/master/doc/user/project/issues/create_new_issue.md\)](https://gitlab.com/gitlab-org/gitlab-ce/blob/master/doc/user/project/issues/create_new_issue.md)

If you would like to **suggest an improvement to this doc** →

[CREATE AN ISSUE \(https://gitlab.com/gitlab-org/gitlab-ce/issues/new?issue\[title\]=Docs%20feedback:%20Write%20your%20title&issue\[description\]=Link%20to%20doc%20and%20describe\)](https://gitlab.com/gitlab-org/gitlab-ce/issues/new?issue[title]=Docs%20feedback:%20Write%20your%20title&issue[description]=Link%20to%20doc%20and%20describe)

🗨 SHOW AND POST COMMENTS

If you want to give **quick and simple feedback** on this doc →



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